XAVIER INSTITUTE OF ENGINEERING

Mahim, Mumbai 400016

Department of Information Technology

(NBA Accredited)

(Approved by AICTE, Govt. of Maharashtra and Affiliated to University of Mumbai)
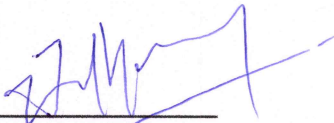
ACADEMIC CALENDAR

Schedule of academic and other activities
for the Academic Year 2024-25 (EVEN Semester: II, IV, VI, VIII)

Sr. NO.	Date	Activity	Responsibility
1.	1st week of January 2025	Preparation of Time Table for FE, SE, TE, and BE	HOD and Time Table Coordinators
2.	4th January 2025	Annual Sport's Day for Staff	Faculty and Staff
3.	6th January 2025	PAC Meeting	HOD, PAC Member
4.	7th January 2025	Faculty Meeting	HOD, Faculty
5.	7th January 2025	Commencement of SE, TE, and BE Classes (Sem II, IV, VI, VIII)	HOD, Faculty and Staff
6.	18th January 2025	Conduction of FDP on "AI tools for Academics"	HODs, Faculty and Staff
7.	2nd week of January 2025	Uploading of Question Bank for Internal Assessment Test I (IAT-1) – FE, SE, TE, and BE	HODs, Faculty
8.	3rd Week of January 2025	Cultural, Sports and Technical activities of annual function.	Dean of Student Welfare, Principal, HODs, COE
9.	18th January (Third Saturday)	Departmental meeting of Teaching and Non-Teaching Staff	HOD
10.	26th January 2025	Republic Day	Holiday
11.	1st / 2nd Week of February 2025	Declaration of the results of first half of University Examinations (SE, TE, and BE) *Tentative	Principal, COE
12.	2nd Week of February 2025	Display of Attendance Defaulters (List – I) covering attendance up to 14th Feb 2025	HOD, Class Teachers
13.	14th February 2025	Intimation to parents of defaulters	HOD, Class Teachers
14.	3rd / 4th week of February 2025	First Internal Assessment Test (IAT-1) for FE, SE, TE, BE (Sem II, IV, VI and VIII)	HOD, Department Exam committee
15.	15th February 2025	Parent-Student meet of Attendance defaulters	HOD, Class Teachers, Subject Teachers
16.	19th February 2025	Chhatrapati Shivaji Maharaj Jayanti	Holiday
17.	26th February 2025	Maha Shiv Ratri	Holiday
18.	3rd week of February 2025	Uploading of Question Bank for IAT-2	Faculty
19.	3rd / 4th week of February 2025	Declaration of IAT-1 results (FE, SE, TE, and BE)	Class Teachers, Subject Teachers
20.	3rd week of March 2025	TEDx XIE (Tentative)	Principal, HOD, Event Coordinator

21.	3rd week of March 2025	Display of Attendance Defaulters (List – II) taking attendance up to 13th March 2025	HOD, Class Teachers
22.	14th March 2025	Holi	Holiday
23.	13th /15th March 2025	Intimation to parents of defaulters	Class Teachers
24.	15th March 2025	Parent-Student meet of Attendance defaulters	HOD, Class Teachers, Subject Teachers
25.	29th March 2025	College Development Committee meeting	Director, Principal
26.	30th March 2025	Gudi Padwa	Holiday
27.	31st March 2025	Ramzan Eid	Holiday
28.	5th April 2025	Departmental Faculty Meeting after PTM	HOD
29.	10th April 2025	Mahavir Jayanti	Holiday
30.	1st / 2nd week of April 2025	Second Internal Assessment Test (IAT-2) for FE, SE, TE, and BE	HOD, Department Exam committee
31.	14th April 2025	Dr Babasaheb Ambedkar Jayanti	Holiday
32.	15th April 2025 (Third Saturday)	Departmental Faculty Meeting	HOD
33.	15th April 2025	Display of Final Attendance Defaulters List – III	HOD, Class Teachers
34.	15th April 2025	Intimation to parents of defaulters before 19th April 2025	Class Teachers
35.	15th April 2025	Putting up defaulter list on Notice Board	HOD, Class Teachers
36.	18th April 2025	Good Friday	Holiday
37.	19th April 2025	Parent-Student meet (Attendance defaulters)	HOD, Class Teachers, Subject Teachers
38.	4th week of April 2025	Declaration of Result of IAT-2 (FE, SE, TE, and BE)	Class Teachers, Subject Teachers
39.	21st April - 30th April 2025	Oral, Practical exams for SE, TE, and BE (IV, VI, VIII) as per University Schedule	Principal, COE, HODs, Faculty
40.	1st May 2025	Maharashtra Day	Holiday
41.	3rd May 2025 (First Saturday)	Departmental Faculty Meeting	HOD
42.	13th – 31st May 2025	End semester exams (Theory) (EVEN Sem II, IV, VI, VIII) as per University Schedule *Tentative	COE, HOD, Faculty
43.	12th May 2025	Buddha Purnima	Holiday
44.	02nd - 15th June 2025	End semester exams (Theory) (ODD Sem I, III, V, VII) as per University Schedule *Tentative	COE, HOD, Faculty
45.	7th July 2025	Commencement of Next Academic Year 2025-26	Principal, HOD, Faculty and Staff

Note:

1. Attendance is compulsory from the first day of the commencement of the term.
2. Absence for even a single lecture will be communicated to the parents, guardians.

Dr. Jaychand Upadhyay
(HOD, Information Technology)