

**Report on Key Indicator –Report on 6.1.2- The Institution practices decentralization and participative management**

**Notices for formation of Following Committee**

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**PRINCIPAL**  
Xavier Institute of Engineering  
Mahim, Mumbai - 400 016.



# XAVIER INSTITUTE OF ENGINEERING

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+91(22) 24462267 Email : [office@xavierengg.com](mailto:office@xavierengg.com)

Date: 05/10/2017

## NOTICE

The College has a **Grievance Redressal Committee**. The functions of the Committee are to look into the complaints lodged by any student, and judge its merit. The Grievance Redressal Committee is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the Grievance Redressal Committee members in person. In case the person is unwilling to appear in self, grievances may be sent in writing. Grievances may also be sent through e-mail to the Convener of Grievance Redressal Committee or Principal.

Sr. No.	Name of the Faculty	Designation	Department
1.	Ms. Vidya Sarode	In-charge Convener	Asso. Prof. -Electronics & Telem Engg
2.	Mr. Nitin Ahire	Member	Asso. Prof Electronics & Telem Engg
3.	Ms. Sushama Khanvilkar	Member	HOD Computer Engineering
4.	Ms. Chhaya Narvekar	Member	HOD Information Technology
5.	Mr. Salil Thigale	Member	COE and Asst. Prof. Applied Sci & Humanities
6.	Ms. Madhvi Parimi	Member	Asst. Prof. Applied Sci & Humanities
7.	Ms. Ereena Rodrigues	Member	Registrar General Office

**Principal**

**Dr. Y. D. Venkatesh**



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Date: 03/09/2017

## NOTICE

**Anti ragging committee** is constituted as per the following AICTE guidelines. Every institution imparting technical education shall constitute a Committee to be known as the Anti-ragging Committee to be nominated and headed by the Head of the Institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of level as well as gender. The following are the members of Anti-Ragging Committee:

### ANTI - RAGGING COMMITTEE MEMBERS

Sr. No.	Name of the Committee Member	Profession	Associated with
1	Dr. Y. D.Venkatesh	Principal – XIE	Head Of The Institution
2	Dr. Shivaji Ghungrad	Principal- St. Xavier's Technical Institute	Representatives Of Civil
3	Mr. Hemkant Bagul	Police Naik	Representatives Of Police Administration
4	Ms. Reshma Shivadekar	Bureau Chief-Mumbai City	Representatives Local Media
5	Ms. Meenakshi Nagwekar	Katalyst	Representatives Non Government Organizations
6	Ms.Vidya Sarode	Asso. Prof. - EXTC	Representatives Of Faculty Members
7	Ms. Meena Ugale	Asst. Prof. – IT	Representatives Of Faculty Members
8	Mr. Salil Thigale	Asst. Prof. ASH	Representatives Of Faculty Members
9	Mrs. Cheryl Fernandes	Teacher	Representatives Of Parents
10	Mr. Aman Gupta	BE COMP	Representatives Of Students
11	Ms. Sahar Khan	TE EXTC	Representatives Of Students
12	Mr. Aniket Shelar	BE IT	Representatives Of Students
13	Mr. Shaunak Prabhu	TE EXTC	Representatives Of Students

Dr. Y. D. Venkatesh  
Principal



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August 14, 2017

The following are the **Women Development Cell (staff and students)** committee members for the AY 2017-18.

**Convener : Dr. Suprava Patnaik**

**Co Ordinator : Prof. Meena Ugale, Dean Students and Staff welfare**

**NGO Member: Ms. Sunita Wadkar, Astitva Trust**

## Staff Members

SR NO	EXTC	COMPS	IT	NON TEACHING
1	Prof. Lalita Moharkar	Prof. Kavita Jain	Prof. Suvarna Aranjó	Ms. Ereena Rodrigues
2	Prof. Tejal Deshpande	Prof. Teena Varma	Prof. Jyotsna More	Ms. Sheetal Lemos

## Student Members

3. Ms. Candice Dmello– FE Student
4. Ms. Shetty Priyanka – BE Student

**Principal**

**Dr. Y.D. Venkatesh**

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27<sup>th</sup> Aug 2018

The following are the **Interfaith committee** members for the AY 2018-2019.

SR NO	EXTC	COMPS	IT	NON TEACHING
1	Prof. Nitin Ahire	Prof. Sushama Khanvilkar	Prof. Jaychand Upadhyay	Ms. Kiran Sawant
				Ms. Suhasini Shinde
2	Prof. Panil Jain	Prof. Kunal Meher	Prof. Martina D'souza	Mr. Mushtaq Shaikh
				Mr. Naveen Kukreja

Director

Fr. Dr. John Rose S.J.

Principal

Dr. Y.D. Venkatesh



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Date: 16/06/2017

## NOTICE

*“What an Institution thinks about the Library is a measure of what it thinks about education”*

Xavier Institute of Engineering has constituted **Library Committee** to support the functioning of the library so that it can facilitate the library development plans by advocating the library development activities with the management. The Committee’s main objective is to aid in the establishment a bridge between the Library and the academic fraternity and the institute management.

**Library Committee comprising the following members for the Academic Year 2017-18**

SN	Name of the Member	Designation	Position
1	Ms. Chhaya Narvekar	HOD-IT	Chairperson
2	Mr. Sandip Chandurkar	Library Assistant	Library In charge
3	Ms. Yashonanda Maurya	Asst Professor	Member
4	Mr. Omprakash Yadav	Asst Professor	Member
5	Mr. Amit Narote	Asst Professor	Member
6	Ms. Smita Pawar	Asst Professor	Member

Dr. Y. D. Venkatesh  
Principal

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Date: 16/08/2017

## NOTICE

Each year, the College Magazine is launched. The purpose of the Magazine Committee will be to publish a regular magazine that highlights concerns of student and their activities. It is a student-led publication, which is written by students for the students. The responsible teacher-in-charge for the publication of Magazine will facilitate giving advice and guidance where needed to the students.

The following are the members of **Magazine Committee** for the year 2017-18:

### Faculty

1. Ms. Maria Gonsalves – Mentor and English editor
2. Mr. Salil Thigale – Hindi Editor
3. Ms. Shilpa Dingakar – Marathi Editor

### Students

1. Chief Editor-Maryann Fernandes BE EXTC
2. Asst. Editor - Devesh Jain BE COMPS
3. English Language Editor - Antoinette Fernandes SE EXTC
4. Hindi Language Editor - Amit Kumar Yadav TE EXTC
5. Marathi Language Editor -Manasi Haldankar BE IT-
6. Technical Editor - Dhamini Iyer TE COMPS

Dr. Y. D. Venkatesh  
Principal



# XAVIER INSTITUTE OF ENGINEERING MAHIM, MUMBAI

Date:- 07/07/2017

## Circular

It is brought to the notice of all HOD's and faculty members of XIE that the following is the **placement committee** for this A.Y. 2017-18.

### Placement Committee Year 2017-18

Sr. No.	Name of the Staffs	Designation	Sign
01	Mr.Navin Kukreja	TPO	<i>Navin</i>
02	Dr.Suprava Patnaik	H.O.D ( EXTC Dept )	<i>Suprava</i>
03	Prof. Chhaya Narvekar	H.O.D. (I.T. Dept.)	<i>Chhaya</i>
04	Prof. Sushma Khanvilkar	H.O.D. (Computer Dept.)	<i>Sushma</i>
05	Prof Madhavi Parimi	Asst Prof Dept of ASH	<i>Madhavi</i>
06	Prof Pratibha Sudhakaran	Asst Prof Dept of EXTC	—
07	Prof Jaychand Upadyay	Asst Prof Dept of I.T	<i>Jaychand</i>
08	Prof Kunal Meher	Asst Prof Dept of Comp	<i>Kunal</i>
09	Prof Prajakta Subhedar	Asst Prof Dept of ASH	<i>Prajakta</i>



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**XAVIER INSTITUTE OF ENGINEERING  
MAHIM, MUMBAI**

Date:- 05/07/2017

**Circular**

It is brought to the notice of all HOD's and faculty members of XIE that the following is the **examination committee** for this A.Y. 2017-18.

**Examination Committee Year 2017-18**

Sr. No.	Name of the Staffs	Designation	Sign
01	Prof. Salil Thigale	Controller of Examination	
02	Prof. Sushma Khanvilkar	H.O.D. (Computer Dept.)	
03	Prof. Chhaya Narvekar	H.O.D. (I.T. Dept.)	
04	Prof. Nitin Ahire	Senior Supervisor	
05	Prof. Shilpa Dingankar	Senior Supervisor	
06	Prof. Kunal Meher	Results Software Developer	
07	Mr. Vilas Patil	Under-study / Clerk	
08	Mr. Simon Rathinam	Under-study / Clerk	
09	Mr. Abhijeet Sawadawkar	Under-Study / Clerk	



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05/10/2017

## NOTICE

All the students and faculty members of XIE are hereby informed that the following committee is constituted as per AICTE guideline

### College Internal Complaints Committee Members

#### Year 2017-18

SN	Name of the Member	Designation	Role	Mobile Numbers
1	Ms. Vidya Sarode	Asso. Prof.- EXTC	Convener	9869266945
2	Mr. Panil Jain	Asst. Prof. EXTC	Member	9324721341
3	Ms. Kirti Motwani	Asst. Prof.- COMP	Member	9322232662
4	Mr. Amit Narote	Asst. Prof.-IT	Member	9860670719
5	Ms. Bhagyashri Chari	Asst. Prof. –ASH	Member	9689842817
6	Ms. Sunita Wadkar	Astitva Trust	NGO Member	9082362299
7	Mr. Gaurav Kanojia	FE Student	Member	8080780345
8	Ms. Ruchi Tamore	FE Student	Member	9987036764
9	Mr. Onkar Pawaskar	BE Student	Member	8149704989
10	Ms. Navitha pujari	BE Student	Member	9664098369

### **Complaint registration**

Register your complaints related to Sexual Harassment with any member of the College Internal Complaints Committee (Mobile numbers provided).

(Dr. Y. D. Venkatesh)  
Principal



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Date : 06<sup>th</sup> Nov 2017

### CANTEEN COMMITTEE

XIE authorities have decided to form a **Canteen committee** consisting of the following members. The committee should look into the cleanliness and hygiene of the canteen. The members are as shown in the table.

Sr NO	Name of Member	Designation
1	Fr. Dr. John Rose S.J.	Director
2	Dr. Y.D. Venkatesh	Principal
3	Mr. Prakash Salian	Chief Accountant
4	Ms. Angelica Aranjo	Administrative Executive
5	Ms. Mayura Rajadhyaksha	Student – S.E. (EXTC)
6	Mr. Sahil Pawar	Student – S.E. (EXTC)

If anyone wants to lodge a complaint against anything connected with canteen can do so by writing a letter to any one of the committee members shown above.

**Principal**

Dr. Y.D.Venkatesh



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Date: 05/11/2018

## NOTICE

Xavier Institute of Engineering has constituted Internal Quality Assurance Cell (IQAC) to develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the institute:

**Internal Quality Assurance Cell (IQAC) comprising the following members for the Academic Year 2018-19**

SN	Name of the Member	Designation	Position
1	Dr. Y. D. Venkatesh	Principal	Chairperson, IQAC
2	Dr. Suprava Patnaik	HOD-EXTC	Faculty Representative
	Ms. Chhaya Narvekar	HOD-IT	Faculty Representative
	Ms. Sushma Khanvilkar	HOD-COMP	Faculty Representative
	Ms. Madhvi Parimi	HOD- ASH	Faculty Representative
	Mr. Nitin Ahire	Asso Professor	Member
	Ms. Jyotsna Gharat	Asst Professor	Member
	Ms. Kavita Jain	Asst Professor	Member
	Mr. Salil Thigale	Asst Professor	Member
3	Fr. Dr. John Rose SJ	Director	Member From Management
4	Ms. Ereena Rodrigues	Registrar	Member
	Ms. Angelica Arango	Adm Executive	Member
	Mr. Prakash Salián	Chief Accountant	Member
	Ms. Sheetal Lemos	HR Executive	Member
5	Fr. Francis de Melo	Former Director, XIE	Member Of Local Society
	Mr. Nelson Lobo	XIE Alumni	Student Representative
	Mr. Anurag Bambardekar	Class Representative	Student Representative
6	Mr. Mahesh Pingé		Industrialists
	Mr. Shailendra Joshi		Stakeholder
7	Fr. Fabian Barreto	Administrator	Coordinator IQAC

Dr. Y. D. Venkatesh  
Principal