

Date:29/01/2022

MinutesoftheInternalQualityAssuranceCell(IQAC)Meeting

MeetingPurpose:	IQACMeetingSH-2020-AY2021-22
MeetingDate:	29/01/2022
MeetingTime:	[10.00 AM-11.00AM]
MeetingLocation:	[ONLINE]
MeetingFacilitator:	[Dr. SaurabhPatil,IQACCoordinator]
Attendees:	Fr.Dr.JohnRoseS.J.,Dr.Y.D.Venkatesh,Dr. Vidya Sarode, Dr. Saurabh Patil, Dr. MadhaviParimi,Ms. Meena Ugale, Ms. Beatrice, Ms.LalitaMoharkar,Ms.SulochanaDevi,Ms.ShilpaDingankar.Mr.Stanley, Mr.Suni Waichol, Mr. Kevin, Sushama Khanvilkar, Mr.KunalMehar.
Absentees:	Fr.Dr.FrancisD'melloS.J, Mr.Prakash Salian,Ms.AngelicaAranjo, Mr.Mahesh Pinge,Ms. Shilpa Dingankar, Ms.ShitalLopes,Ms.EreenaRodrigues
MinutesIssuedBy:	Ms.Lalita Moharkar,Dr.MadhaviParimi

Agenda ofMeeting:
1. Review of previous meeting minutes.
2. Presentation of Academic Activities and Analysis in ODD-SEM AY 2021-22.
3. Quality Improvement in Assignment & IAT Question papers.
4. Status of AQAR AY 18-19, AY 19-20 & AY 20-21.
5. Research Symposium for all Teaching staff(Under Dean R&D).
6. Industry Institute Interaction through IIP -subjects like Project Management.
7. Any other point with permission from the chair.

NextSteps:(Task,assignedto,CheckpointDate)	Owner	DueDate
<ul style="list-style-type: none"> SeriesofworkshopontechnicalpaperwritingandIPR. Feedbackanalysisreport Implementationofacademicauditreport ImplementationofDepartmentAcademicCalendar 	AllHoDand DQACmembers	NextMeeting

DecisionsMade:

- AcademicAuditReportprocessandformatapprovedwithsuggestedchanges.
- DepartmentAcademicCalendar inNewFormatwasapproved.

Discussion:(Items/KnowledgeShared)

Dr.SaurabhPatil welcomedall the members and also announced new IQAC Coordinator Ms Beatrice and new members Mr. Kunal Mehar,Sushama Khanvilkar, Mr. Kevin. Dr Saurabh asked Ms. Beatrice for a prayer.Ms Beatrice presented the agenda and introduced all the members.

Agenda 1: Review of previous minute meeting. ■

- Dr. Saurabh Patil presented agenda no.1. He gave detailed about academic activities and analysis for even sem. 20-21, development of ERP, Project Progress Evaluation Policy, Department Level Technical Week for knowledge exchange and Research Symbiosis for all teaching staffs.
- The minutes of previous meeting were passed by Dr. Vidya Sarode and seconded by Mr. Kunal Mehar.

Agenda 2: Presentation of Academic Activities and Analysis in EVEN-SEM AY-2020-21.

- Dr. Saurabh Patil presented agenda no.2 which included the activities, result and placement analysis and NBA accreditation status.
- Fr. Dr. John Rose S.J raised the concern about eligibility for NBA accreditation of Computer Department. Dr. Saurabh Patil said we will be eligible in 2024-25 and ask to confirm this to IQAC coordinator and HOD Computer Mr. Kunal Mehar.
- Regarding placements Mr. Stanly Samuel remarked that only 50 % of the students are placed in campus placement. Dr Saurabh clarify that data is from July to Dec only and this query will be conveyed to TPO.
- Fr. Dr. John Rose S.J insisted that TPO should be the part of this committee. Ms. Beatrice ensure that IQAC will take care for the same.

Dr Saurabh requested Ms. Beatrice to continue further.

Agenda 3: Quality Improvement in Assignment & IAT Question papers

- Ms. Beatrice presentedagendano.3, displayed the format prepared by the Academic Audit committee and openitforthediscussion.
- The Academic audit report should be prepared from this semester for IAT and assignments only.
- Dr. Madhavi Parimi raised the concern about the academic audit expert report will it be for internal and external audit both.
- Fr. Dr John Rose S.J asked for verification of implementation of audit.
- Ms. Beatrice ensure that even semester onwards it will get implemented by all the departments.

Agenda 4: Status of AQAR AY 18-19, AY 19-20 & AY 20-21

- Ms. Beatricepresented agenda no.4and presented the details about AQAR for 18-19, 19-20 and 20-21 status.
- Ms. Beatrice also mentioned that next cycle for NAAC will be for academic year 2023-2024.

Agenda 5: Research Symposium for all Teaching staff (Under Dean R&D).

- Ms. Beatrice presented agenda no. 5 and announced that it got postponed due to pandemic situation and now it is planned in the month of May 2022.
- Principal Sir raised the concern that the event will be internal or external. Ms Beatrice confirmed that this will be internal activity but interdisciplinary.

Agenda 6: Industry Institute Interaction through IIP -subjects like Project Management.

- Ms. Beatrice presented agenda no. 6 and opened for the discussion.
- Fr. Dr John Rose S.J -----

Agenda 7: Any other point with permission from the chair

- Fr. Dr. John Rose S.J asked Mr. Sunil about the internship in BSNL. Mr Sunil agreed for the same.
- All the external members appreciated the work done and initiatives taken by IQAC in this pandemic situation.
- Director Fr. Dr. John Rose S.J. assured to provide all required support for conducting various activities and implementing IQAC policies.

The meeting ended after the closing prayer by Ms. Lalita Moharkar.

Prepared by	Verified by IQAC,	Coordinator	Principal
Sd/-	Sd/-	Sd/-	Sd/-
Ms. Lalita Moharkar	Dr. Madhavi Parimi	Dr. Saurabh Patil	Dr. Y.D. Venkatesh

Zoom Meeting

Recording

Speaker View

Saurabh Patil

Lalita Moharkar

Vidya Sarode

Francis de Melo

Fr. Dr. John Rose

Madhavi

Dr. Vijay Katkar

Vashwin

Nelson

Kunal Meher

Sulochana Devi

Venkatesh Y.D.

Ereena

Sheetal Lemos

Mute

Stop Video

Participants 14

Chat 1

Share Screen

Record

Reactions

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