



Meeting No 3

Venue: XIE Management Conference Room

Date: 18th October 2019

Time: 2:00 to 3:30pm

Agenda

- 1) Approval of the minutes of the previous IQAC meeting held on 16<sup>th</sup> April 2019 and action taken report
- 2) Review of Academic Results
- 3) Review of Placements
- 4) National Service Scheme (NSS)

## Minutes of the Meeting (18th October 2019)

1. The minutes of the previous meeting were approved
2. The IQAC members were informed about the starting of the University NSS Cell.
3. The Institute's results and the placements were then shared with the members.
4. Discussion was held to find out areas of improvement in the results and placements.
5. The following suggestions were made
  - a) Monitor the students' attendance and get a weekly feedback on the teaching-learning process.
  - b) Conduct especial revision classes before the Internal Assessment Tests and Practical, Viva exams.
  - c) Begin value added courses to address the curriculum gap.
  - d) Encourage Mini-projects that give a hands-on experiences in completing projects.
6. The meeting concluded with a vote of thanks by the Chairperson.

(Fr. Fabian Barreto S.J.)

IQAC Co-ordinator

(Dr. Y. D. Venkatesh)

Principal