



Xavier Institute of Engineering

Mahim Causeway, S. L. Raheja Hospital Road, Mumbai 400016
7249371505 / 9920407274

ACADEMIC CALENDAR

Schedule of academic and other activities
for the Academic Year 2024-25 (EVEN Semester: II, IV, VI, VIII)

Sr. NO.	Date	Activity	Responsibility
1.	1 st week of January 2025	Preparation of Time Table for FE, SE, TE, and BE	Principal, Deans, HODs and Time Table Coordinators
2.	1 st week of January 2025	Preparation of Lesson Plan	HODs, Faculty
3.	4 th January 2025	Faculty Meeting	Principal, Faculty
4.	4 th January 2025	Annual Sport's Day for Staff	Faculty in charges
5.	7 th January 2025	Commencement of SE, TE, and BE Classes (Sem II, IV, VI, VIII)	Principal, HODs, Faculty and Staff
6.	2 nd week of January 2025	Conduction of STTP/ FDP	Principal, HODs, Faculty
7.	2 nd week of January 2025	Uploading of Question Bank for Internal Assessment Test I (IAT-1) - FE, SE, TE, and BE	HODs, Faculty
8.	3 rd Week of January 2025	Cultural, Sports and Technical activities of annual function.	Dean of Student Welfare, Principal, HODs, COE
9.	18 th January (Third Saturday)	Departmental meeting of Teaching and Non-Teaching Staff	HODs
10.	26 th January 2025	Republic Day	Holiday
11.	1 st / 2 nd Week of February 2025	Declaration of the results of first half of University Examinations (SE, TE, and BE) *Tentative	Principal, COE
12.	2 nd Week of February 2025	Display of Attendance Defaulters (List - I) covering attendance up to 14 th Feb 2025	HODs, Class Teachers
13.	14 th February 2025	Intimation to parents of defaulters	HODs, Class Teachers
14.	3 rd / 4 th week of February 2025	First Internal Assessment Test (IAT-1) for FE, SE, TE, BE (Sem II, IV, VI and VIII)	COE, HODs, Class Teachers
15.	15 th February 2025	Parent-Student meet of Attendance defaulters	HODs, Class Teachers, Subject Teachers
16.	19 th February 2025	Chhatrapati Shivaji Maharaj Jayanti	Holiday
17.	26 th February 2025	Maha Shiv Ratri	Holiday
18.	3 rd week of February 2025	Uploading of Question Bank for IAT-2	HODs, Class Teachers
19.	3 rd / 4 th week of February 2025	Declaration of IAT-1 results (FE, SE, TE, and BE)	COE, HODs, Class Teachers
20.	1 st week of March 2025	TEDx XIE (Tentative)	Principal, HODs, Event Coordinator
21.	3 rd week of March 2025	Display of Attendance Defaulters (List - II) taking attendance up to 13 th March 2025	HODs, Class Teachers
22.	14 th March 2025	Holi	Holiday

23.	13 th / 15 th March 2025	Intimation to parents of defaulters	HODs, Class Teachers
24.	15 th March 2025	Parent-Student meet of Attendance defaulters	HODs, Class Teachers, Subject Teachers
25.	29 th March 2025	College Development Committee meeting	Director, Principal
26.	30 th March 2025	Gudi Padwa	Holiday
27.	31 st March 2025	Ramzan Eid	Holiday
28.	5 th April 2025	Departmental Faculty Meeting after PTM	HODs
29.	10 th April 2025	Mahavir Jayanti	Holiday
30.	1 st / 2 nd week of April 2025	Second Internal Assessment Test (IAT-2) for FE, SE, TE, and BE	COE, HODs, Faculty
31.	14 th April 2025	Dr Babasaheb Ambedkar Jayanti	Holiday
32.	15 th April 2025 (Third Saturday)	Departmental Faculty Meeting	HODs
33.	15 th April 2025	Display of Final Attendance Defaulters List - III	HODs, Class Teachers
34.	15 th April 2025	Intimation to parents of defaulters before 19 th April 2025	HODs, Class Teachers
35.	15 th April 2025	Putting up defaulter list on Notice Board	HODs, Class Teachers
36.	18 th April 2025	Good Friday	Holiday
37.	19 th April 2025	Parent-Student meet (Attendance defaulters)	HODs, Class Teachers, Subject Teachers
38.	4 th week of April 2025	Declaration of Result of IAT-2 (FE, SE, TE, and BE)	COE, HODs, Faculty
39.	4 th week of April 2025	Governing Council Meeting	Director, Principal
40.	21 st April - 30 th April 2025	Oral, Practical exams for SE, TE, and BE (IV, VI, VIII) as per University Schedule	Principal, COE, HODs, Faculty
41.	4 th week of April 2025	Prelims Exams of F.E Students	COE, HODs, Faculty of F.E
42.	1 st May 2025	Maharashtra Day	Holiday
43.	3 rd May 2025 (First Saturday)	Departmental Faculty Meeting	HODs
44.	13 th - 31 st May 2025	End semester exams (Theory) (EVEN Sem II, IV, VI, VIII) as per University Schedule *Tentative	COE, HODs, Faculty
45.	12 th May 2025	Buddha Purnima	Holiday
46.	02 nd - 15 th June 2025	End semester exams (Theory) (ODD Sem I, III, V, VII) as per University Schedule *Tentative	COE, HODs, Faculty
47.	7 th July 2025	Commencement of Next Academic Year 2025-26	Principal, HODs, Faculty and Staff

Note:

1. Attendance is compulsory from the first day of the commencement of the term.
2. Absence for even a single lecture will be communicated to the parents, guardians.



Dr. Y. D. Venkatesh
(Principal)

